

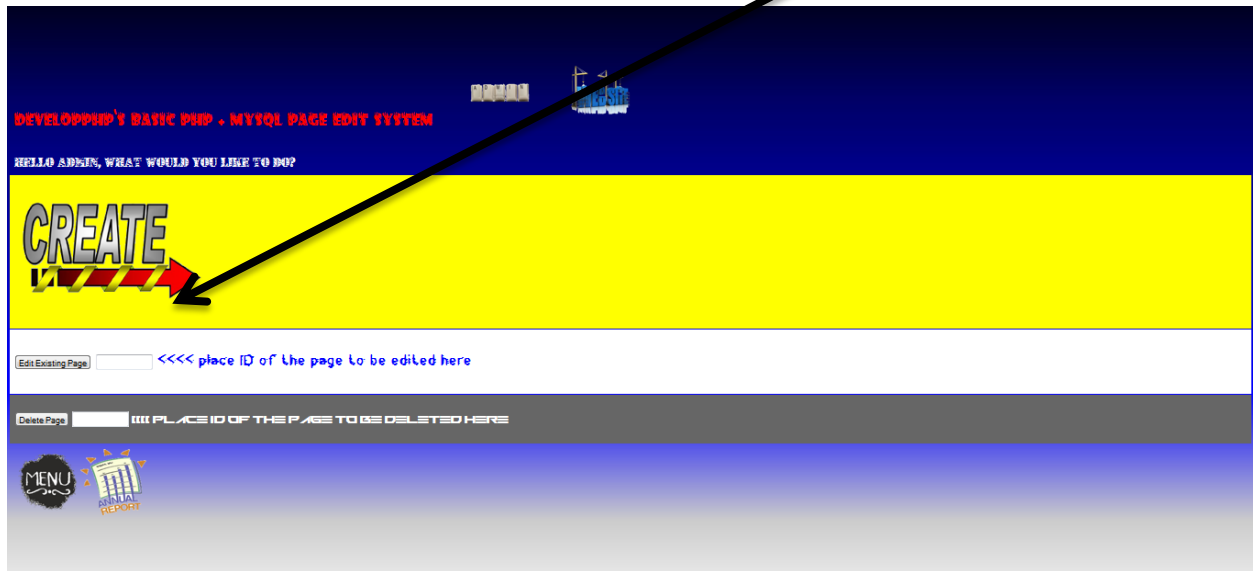
ADMIN USER MANUAL

Here is a helpful guide for the administrator to use the admin side of the website.

STEP ONE:

CREATE A NEW PAGE

To create a new page for the website, you must select the CREATE button.



Once you select the CREATE button you will be sent to this page.

CREATE PAGE

A screenshot of the 'CREATE PAGE' form. The form has a blue header with the text 'CREATING A NEW PAGE - ADMIN HOME - VIEW LIVE WEBSITE'. Below the header, it says 'BE SURE TO FILL IN ALL FIELDS, THEY ARE ALL REQUIRED.' The form has three main sections: 'Page Full Title', 'Link Label', and 'Page Body'. The 'Page Full Title' section has a text input field with an annotation 'Type the page title'. The 'Link Label' section has a text input field with an annotation 'Type the link' and a sub-label '(What the link to this page will display as)'. The 'Page Body' section has a large text area with an annotation 'Insert text here'. At the bottom of the form, there is a 'Create this page now' button with an annotation 'Once finished press the this button'.

STEP Two:

EDIT A PAGE

To edit a page on the website, you must insert the page number that you want to edit and then press the Edit Existing Page button.



STEP THREE:

DELETE A PAGE

To delete a page on the website, you must insert the page number that you want to delete and then press the Delete Page button.



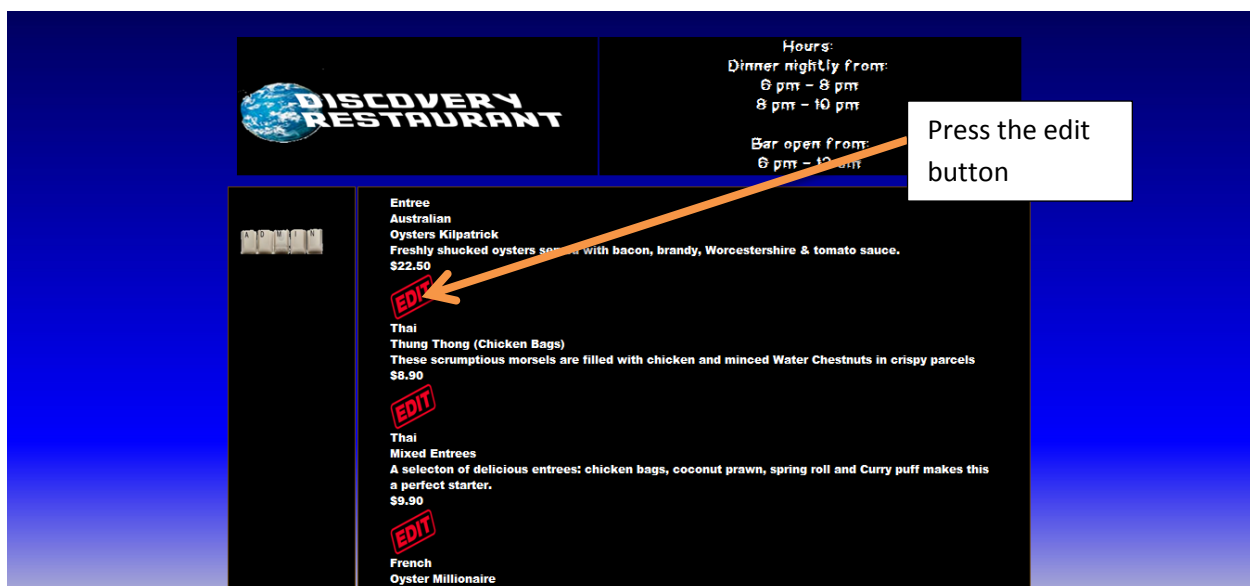
STEP FOUR:

EDIT THE MENU

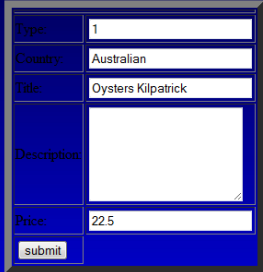
To the menu on the website, you press the Menu button.



Once you have pressed the Menu button you will see this page next. To edit a particular item on the menu press the Edit button.



Once you have pressed the Edit button you will come to this page, where you are able to edit the Menu item.



The screenshot shows a web form with a blue background. The form is titled 'Type: 1', 'Country: Australian', 'Title: Oysters Kilpatrick', 'Description:', 'Price: 22.5', and 'submit'. The form is enclosed in a white border with a blue outline.

STEP FIVE:

REPORT

To view the reports for your website press this button.

